



# OpenText Learning Services Days training credits

## What are Learning Services Days (“LS Days”)?

LS Days are packages of discounted, pre-paid training credits that you can add to your OpenText software and Professional Services, or sign up for at any time.

## How many LS Days do I need?

LS Days are sold in packages of 20 training credits. They can be used either as payment for any publicly scheduled OpenText class ([www.opentext.com/training](http://www.opentext.com/training)), or for private classes conducted online or your location.

Usage scenarios:

- One student in one day public class → 1 LS Day
- One day of training consulting → 2.5 LS Days
- One private training day for up to 12 students (on-site or online) → 5 LS Days  
\*Instructor travel expenses additional if on-site
- One [Learning On Demand](#) subscription for one user for one year → 6 LS Days

### Sample Usage Scenario: Package of 40 LS Days

- 5-day private class for 12 students → 25 LS Days
- 15 student-days of public class training → 15 LS Days

## What is the cost of LS Days?

A package of 20 LS Days training credits is \$15,300 USD.

## How long do I have to use them?

LS Days are paid up-front and are valid for one year from the date of purchase, at which time any unused days expire. OpenText will provide reporting of the days worked and the remaining balance to the customer after each usage. To use LS Days as payment, the training must take place during the one year period of validity.

## What are the advantages of LS days?

- **Discounted Pricing** - LS Days provide a 15% discount when used for enrollment in a publicly scheduled course or when used for private classes (on-site or online).
- **Flexibility** - If you are not sure what training your employees will need but you want to budget for future training during the coming year, purchasing LS days is the way to ensure you will have the appropriate training when you need it.
- **Simplicity** - One day of training for one student in a public OpenText class = one LS day.

## What is not covered by LS Days?

- Instructor Travel and Living Expenses for on-site training – any applicable expenses are invoiced separately, after the training engagement is complete.

## How do I purchase LS Days?

Ask your OpenText Sales Executive or send an email to:

[training@opentext.com](mailto:training@opentext.com) (North America)

[training\\_Europe@opentext.com](mailto:training_Europe@opentext.com) (EMEA)

[apactraining@opentext.com](mailto:apactraining@opentext.com) (Asia-Pacific)

[www.opentext.com/training](http://www.opentext.com/training)